



Welcome to Audley Infant School



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Website www.audleycominfschool.co.uk

Headteacher's welcome

A warm welcome to you all from Audley Infant School. Thank you for considering us as an option for your child's first experience of nursery/reception. The school is filled with children eager to learn and teachers enthusiastic about teaching.

We want to ensure that every child enjoys coming to school and reaches their full potential. We aim to provide rich experiences and opportunities through a broad and varied curriculum that allows every child to enjoy their success. We have high expectations and will challenge your child to reach their potential. We are ambitious and want the very best outcomes for all of our pupils.

We aim to meet our children's individual needs and give support to all of the children in our care.

Working with parents is key. We welcome your views and opinions. You know your children, and together we can ensure their continued development. It is important that we build a firm partnership between home and school to ensure that our children achieve the very best that they can. I look forward to working with you in the future.

Best Wishes.

Mrs Nelson



About our school

Audley Community Infant School provides ambitious education for children between the ages of 3 and 7 years who live in the Audley community. We normally admit 90 children in each year group. At this time, we have 3 classes per year group. We currently have approximately 35 children attending morning sessions in our nursery class. Children are usually taught in classes according to their age. Our nursery class is situated in its own building close to the main school.

Nursery and Reception Classes

Parents of children who are starting school for the first time in Nursery or Reception class are invited to attend a parents' meeting. We share information with you about our routines, expectations and the EYFS curriculum. We want you to have the information you need to ensure the very best start for your child. Please ensure that you have completed and returned the admission forms sent to you. We also need to see your child's birth certificate or a passport.

In June, your child can attend school for **2 short sessions**. We call these sessions '**stay and play**'. They will experience their new school environment and will spend time in their classroom. In early June, after the parent information meeting, the office staff will call you to arrange a meeting with the class teacher. The meeting will take place in school. They will talk to you about your child and what makes them unique. We welcome any information that you wish to share with us about your child so that we can make their school start the best start possible.

Audley Infant School aims to provide a safe, happy and secure environment where every single child can develop to their full potential. We aim to provide a nurturing atmosphere in which each child can flourish. Nursery and Reception children follow the Early Years Foundation Stage Curriculum. The link below will take you to a useful website with relevant information about the foundation years. The nursery and Reception phase is called the Early Years Foundation Stage or EYFS for short.

<https://www.foundationyears.org.uk>

Links with Audley Junior School

The school building is linked to Audley Junior School. We are separate schools with separate Headteachers. Most Infant pupils move on to the Junior School. This is not automatic. You must apply for a place at the Junior School through the admissions procedure in the autumn term of year 2.

In year transfer

If you would like your child to come to Audley Infant School during the school year, you will need to complete an in-year transition form. This is available from the Blackburn with Darwen admissions team. We will then arrange a school visit. Please bring your child's birth certificate with you. We will be happy to show you around our school and talk to you about how we can support you and your child.



The school aims:

- To develop a secure, caring and stimulating environment in which our children can grow and learn.
- To respond to our children's ideas and interests so that we can provide an enriching, ambitious and appropriate learning experience for them.
- To enable all of our children to develop a sense of curiosity and be independent learners.
- To encourage all of our children to develop a caring and considerate attitude towards others and themselves.
- To help our children develop self-confidence, a feeling of worth and a sense of being valued.
- To take part in school life and begin to understand how society works. To enable them to become involved British Citizens, knowing their rights and responsibilities.
- To help our children understand and manage their feelings and behaviours.
- To help our children to understand how to stay safe.
- To work in partnership with parents, carers and other agencies, to support our children's development and learning.



School Organisation

At Audley Community Infant School, we have a morning Nursery class, Reception, Year 1 and Year 2. We have places for 90 pupils in each year group, except our Nursery class, which currently has 32 pupils. Reception, Year 1 and Year 2 are split into 3 classes. Each class comprises pupils who are of mixed ability.

Nursery

Our Nursery class currently has 32 pupils. There is a full-time teacher along with level 2 and 3 teaching and learning assistants. It currently runs morning sessions, 9:00 am to 12 pm each day. The Nursery class is situated in its own building near the main school building. Pupils are expected to attend nursery every morning for the full week.

Reception (Early Years Foundation Stage, EYFS)

Each Reception class has a class teacher and a full-time level 3 teaching and learning assistant (TLA 3). There are 4 Reception bases and an outside classroom. We currently have 3 EYFS classes.

Year 1 and Year 2 (Key Stage 1, KS1)

In Year 1 and Year 2, each class has a class teacher. They share support from level 3 teaching and learning assistants (TLA 3) across the year group. Teaching and learning assistants support teaching and learning across the curriculum.

There are currently 3 classes in each year group.

School Times

Reception Pupils

- Morning session starts for Reception children at **8:50 am**
- Morning session ends at 11:30 am for lunch
- Afternoon session starts at 12:30 pm
- School ends at **3:05 pm**

Year 1 and Year 2

- Morning school starts at **8:45 am**
- Morning session ends at 12 pm for lunch
- Afternoon school starts at 1:00 pm
- Afternoon school ends at **3:15 pm**

Nursery morning session

- Nursery morning session doors open at **8:50 am** until **9:00 am** prompt
- **Session ends at 12 pm** prompt

Free Breakfast Club

- Breakfast club is available each morning for Year 1 and Year 2 pupils. If reception pupils are confident, they can attend the breakfast club too. We can discuss this option if you need morning support due to work commitments. It starts at **8:00 am**. **We do not admit pupils after 8:30 am**. Pupils have a choice of cereal and or toast/yogurt/juice/milk/water. Waffles and pancakes are available on some days. Children are supervised by members of welfare staff and have a variety of activities that they can engage in.

After-school sports clubs Year 1 and Year 2

- A Sports Coach runs after-school sports clubs that take place from Monday to Wednesday. The sports focus for clubs is chosen by our pupil School Council. Letters are sent home that detail the club taking place each half term. Your child can sign up for any club they want to attend. Clubs end at **4 pm prompt**.

Drop off and Collection from School - KEEPING CHILDREN SAFE

If you need a different adult to collect your child who is unfamiliar with school, you **MUST** telephone us to let us know in good time. We will not allow your child to leave with someone that the class teacher does not know. **We will only hand children to a person you have informed us is allowed to collect your child. We will only allow your child to leave with someone over the age of 14.**

Parking

Please **do not** park or wait on the zigzag road markings or the Access Only Road when taking children to and from school. Parked cars outside school entrances are a danger to all children crossing the road. Please walk to school if you can.

Absence and lateness- Attendance Policy

We expect excellent attendance. The target for all pupils is at least 96% attendance. Punctuality and regular attendance are important if your child is to achieve their potential and develop and sustain friendships.

If your child is ill, please telephone the school office and let us know before **9:00 am**. You can leave a message on the school's answer phone. If we have not heard from you, we will contact you. Children must arrive on time. It is parents'/carers' responsibility to get their child to school on time. A late start means learning is missed. We will ask you to provide a reason for lateness. We monitor and act upon persistent lateness. Please take time to read our Attendance Policy. It details our expectations for good attendance.

Extended Leave- Travel abroad.

Extended leave or holidays in term time are unauthorised by the Headteacher. From the term after your child turns 5, if your child misses 5 days or more for travel abroad or a holiday, then you may receive a penalty issued by the Local Authority. However,

under the national rules, all schools are required to consider a fine when a child has missed 10 or more sessions (5 days) for unauthorised reasons. **One day is 2 sessions, registrations, morning and afternoon.**

From August 2024, the fine for school absences across the country is **£80 if paid within 21 days**, or **£160 if paid within 28 days**. The law requires all pupils to have regular attendance at school during term time; all holidays and travel abroad should be taken during the ample holidays available.

Appointments

All routine medical appointments must be scheduled outside school hours where possible; this includes routine dental and doctor appointments. If your appointment is essential and during school hours, please inform the school office as early as possible and provide an appointment card to verify the date and time.

School Uniform and PE Uniform

Please label all clothes including your child's PE kit and coat.

School Uniform:



PE Uniform:



PE kit includes white t-shirt, shorts (leggings acceptable) and black pumps. Please note, no tracksuit bottoms.



School Uniform

Our school uniform consists of black or grey trousers or a skirt, a jade green sweatshirt with the Audley Infant School Logo and a white or green polo shirt.

Girls may wear a check, green and white, **uniform** summer dress during the summer term.

Black school shoes must be worn. **Trainers are not acceptable.** Socks may be white, grey or black.

The jade sweatshirts and polo shirts are embroidered with the school logo and are available from local school uniform providers in Blackburn, such as Whittaker's or Grays. Uniform stockists also supply small, black or green headscarves if you wish your

child to wear one. Headscarves must be plain black or green. It is not permissible for pupils to wear patterned or bright scarves.

As many of our children wear the same size sweatshirts and t-shirts, please ensure that you put your child's name on **ALL** clothes, including P.E. kit and pumps.

P.E. Kit

All children must have a PE kit. Children **MUST** change their clothing for P.E. They take off outer clothing and put on a white t-shirt, black shorts or black leggings, and elasticated or Velcro pumps. P.E. clothes must be kept in a labelled bag. Headscarves are removed for P.E. to ensure that your child is safe and comfortable. Glasses are removed for PE unless advised differently by an Optician.

Outdoor clothing

All children need to have an appropriate outdoor coat. In winter weather, children need a waterproof coat with a hood, hat, gloves and scarf. In EYFS, we ask that you provide **wellingtons** for your child for outdoor play. Children will play outside unless the weather is particularly adverse.

Jewellery

We do not allow children to wear jewellery in school. We do not allow pupils to wear bangles, necklaces, **earrings** or rings in school. **Please do not have your children's ears pierced during the school terms or short holidays**, as they do not have time to heal. We will ask you to remove earrings if your child attends school wearing them.

School Meals

Infant school meals are currently free for every child. From Reception, your child will stay for school meals when they have settled into school. For most pupils, this is usually on their first full day. Meals are planned for a 3-week cycle, and there is a choice of main meal and dessert that should suit most children's tastes. They are healthy and nutritious. Our lunchtime supervisors will look after your children. Our healthy meals are prepared in our 5-star-rated kitchen using food from an HMC-approved supplier. Our kitchen is monitored by HMC. Your child can bring a healthy packed lunch to school. **We do not allow takeaway food or food that needs reheating. This is for health and safety reasons. We cannot take responsibility for food that is not heated correctly. A healthy, cold lunch must be provided.**

Free School Meal eligibility- Pupil Premium

The school currently receives £1,515 for each pupil entitled to free school meals. We use this money to provide targeted support and essential interventions. Without it, we cannot fund additional targeted work. Targeted intervention ensures that pupils can reach expected levels of attainment. An annual report on our website details how the money is spent and the impact it has on our children's attainment. If you are eligible, please apply. We know that meals are free in infant schools, but this is the only way we

can access this money. We receive significantly less than other local schools, as not all eligible families apply. If you believe you are eligible, please contact the school, and we will support you with your application. We appreciate your time and support in ensuring that our children receive this money. Every single penny is spent on our children. If you receive FSM, you will be eligible for other funding and initiatives, e.g., support for buying school uniforms or subsidised school trips, along with free activities and lunch during the school holidays.

Snack time- Cool Milk

Fruit is available to children as a snack each day. Cool Milk provides daily milk to pupils in school. Pupils are no longer eligible for free milk when they turn 5. Parents sign up and pay the company directly. School do not collect milk money. The school will pay for milk for pupils who are **registered** for free school meals. We receive daily class lists of pupils who have signed up for milk. Speak to the office staff for more information.

Your Child's Health

If you are worried about your child's health, please tell the class teacher or the Pupil Wellbeing Coordinator, Miss Shah. We will find an appropriate way to support you with your concerns.

If a child is taken ill at school, we will call you. Please ensure that we have an **emergency contact** in case you are not at home. Please notify us of any **change of address/phone number** as soon as possible.

Medical Tracker

If your child has an accident in school, we will email you via 'Medical Tracker'. It is software that logs all injuries and medical information for pupils and staff members. You will receive details of the accident and how it was treated via email. We will call you if we believe the injury needs further treatment. The class teacher will aim to speak with you at the end of the day. Please ensure you notify us of any change of email address.

Medicines in School

We do not generally administer medicine to pupils unless in extreme circumstances. Medication that needs to be available at all times, e.g., inhalers, must be discussed with Miss Shah, Pupil Wellbeing Coordinator and the relevant paperwork completed. The information will then be logged on Medical Tracker and shared with the class teacher. You must update us on any changes to medication or circumstances. Tell us about the medication that is prescribed by a doctor, and we will find the most suitable way to support you and ensure that your child receives the medication they need. We will ask for asthma and health care plans so that we can follow medical advice or guidance for your child's condition. Please ensure that we have the relevant medication in school for asthma and eczema, and that they are up to date.

Parental Involvement

We value parents/carers' input, and we look forward to sharing your child's experiences with you. Children are far more successful if there is a harmonious relationship between parents and staff. We are all working to achieve the very best for your child. Stay in touch with us via Evidence Me, email or phone. We are happy to meet with you if you need to discuss things with us. Do come along to the half-termly drop-ins and regular events that we hold.

Activities for Parents

We have a range of activities for parents that occur at different times of the year. Some examples of recent classes are phonics sessions and an English language talk group. Learning opportunities change frequently. We support the Neighbourhood Network Centre and promote their adult learning classes. The classes offered may charge a fee. Please keep an eye on the parents' notice board at the main entrance or via our social media accounts for up-to-date information.

Compliments, suggestions or concerns

It is essential that Audley Infant School runs smoothly and that parents and staff work together to ensure the best for the children in our care.

If you have a concern that you would like to bring to our attention, please feel free to talk to the class teacher. If you require further assistance, a member of the Senior Leadership Team or Headteacher will be happy to speak with you. If we still cannot resolve your issue, then we may pass this on to the Chair of Governors and the Governing Body. We usually find that issues can be cleared up quickly in an amicable way.

Safeguarding our Children- Safeguarding Leads

Our school cares deeply for the welfare of all of our children. You must communicate with us so that we can support you. Safeguarding is paramount, and we will contact you if we have concerns. We can signpost you to support services that can help with challenges that you may be facing. We will work with parents to support with issues that arise, so please let us know if we can be of assistance. There are 3 Designated Safeguarding Leads in the school: the Headteacher, Mrs Nelson, the Deputy Headteacher and SENCO, Mrs Diggle and the Key Stage 1 Lead, Mrs Massey. We will support with any Safeguarding concerns. Our Safeguarding policy is available on our website and contains guidance on dealing with a range of potential Safeguarding situations.

Religious Education and Collective Worship

Assembly - (Collective Worship)

Our School is a community school and is not a faith School. Collective Worship (assembly) is a time for the whole school to come together.

The actual format of the worship is carefully planned and is led by a senior member of staff. Our themes are based on community, personal and social wellbeing, celebrating diversity and recognising similarities in different cultures and religions. We enjoy learning about different cultural celebrations, e.g., Chinese New Year, Eid and Christmas, whilst exploring how we can be better friends. We talk, reflect, sing and pray to God according to the Religion that our children and adults follow.

We aim to help children in their search for meaning and purpose in life and for values by which to live. **We are not a faith school.** We want all of our children to engage in all of the celebrations as a community.

Religious Education

Religious Education is in accordance with the Agreed Syllabus. We teach Blackburn with Darwen's agreed syllabus, Questful RE. We tell children about faiths and cultures other than their own. For example, at Christmas, we explain that it is a special time for Christian people when they celebrate the birth of Jesus. At Eid al-Fitr, we explain that Muslims celebrate the end of Ramadan.

You will notice displays around school at different times of the year, such as Christmas, Eid, Diwali and Chinese New Year. We know that we are helping the children at Audley to live in a multi-cultural community showing understanding, tolerance and respect for other faiths as well as their own. Information about our RE curriculum is available on our website under the curriculum section. **Please consider this seriously before choosing to join us.** We want all of our children to be involved in all that they celebrate.

Starting our Nursery or Reception Class- Toilet training Before Your Child Starts School

Before your child starts school, please help your child so that they can do the following:

1. Dress and undress with the minimum of help.
2. Put their coat on and fasten it.
3. Recognise their own belongings.

Your child must be toilet-trained before starting nursery class. We expect all pupils to be toilet-trained on entry to Reception unless they have a medical condition that prevents this. If they are not, this may delay their start until they are toilet-trained. Please talk to us if you need support.

Helping Your Child

There are many ways that you can help your child. Here are some ideas of some simple things that you can do to support your child's learning.

1. When your child brings a book home, read it together and talk about the story and the pictures. Help them to apply their phonics skills and talk about what is happening and what they think may happen.

2. Complete homework that is sent home. Spend a little time with your child completing tasks. A little time often makes a big difference to your child's learning. It also ensures that you know what your child is learning in school.
3. Engage your child in the many activities available on our website on the year group pages
4. On open days/evenings, come to see your child's work and talk to the teachers. They will advise you as to the best way that you can support your child's learning.
5. Praise all achievements when your child brings good work home.
6. Please come to concerts/sports days/celebration assemblies, etc.

The Early Years Foundation Stage Curriculum

Nursery and Reception classes are called the Early Years Foundation Stage. In the Foundation Stage, children learn through focused Continuous Provision, Indoors and Outdoors, and Adult Focused Tasks.

The curriculum is divided into Prime Areas of Learning and Specific Areas of Learning.

Prime Areas (Essential for foundation learning, critical in early years):

- **Communication and Language:** Listening, attention, understanding, and speaking.
- **Personal, Social and Emotional Development (PSED):** Self-regulation, managing feelings/behaviour, self-confidence, and making relationships.
- **Physical Development:** Gross motor skills (moving/handling) and fine motor skills, including health and self-care

Specific Areas (Strengthen the prime areas, provide crucial skills):

- **Literacy:** Comprehension, word reading, and writing.
- **Mathematics:** Numbers, numerical patterns, and shape, space, and measure.
- **Understanding the World:** Past and present, people, communities, and the world.
- **Expressive Arts and Design:** Creating with materials, being imaginative, and exploring media.

The age bands have been simplified to avoid tracking activities that do not support child development. There are now 3 age bands instead of 6:

- birth to 3
- 3 and 4-year-olds
- children in reception

At the end of the Foundation Stage, pupils are expected to attain a Good Level of Development (GLD). This is a stage in their development which prepares them for the National Curriculum.

The Key Stage 1 Curriculum- National Curriculum

Creative and ambitious learning opportunities form our curriculum. It is mostly based on the National Curriculum expectations. Emphasis is given to developing speaking and listening skills along with securing a strong understanding of the core subject areas of English and Mathematics. We want our pupils to be creative thinkers and problem solvers. We want them to enjoy and lead their learning. We are constantly revising and developing our Foundation subjects to ensure they engage all of our learners.

The National Curriculum consists of the subjects listed below:

- English
- Mathematics
- Science
- Computing
- History
- Geography
- Design Technology
- Physical Education
- Music
- R.E.
- Art and Design
- Personal, Social, Health and Emotional Wellbeing (PSHE)
- Relationships Education

Keeping Informed/Visits to School

Parents are invited to a year group meeting at the beginning of each year. There are half-termly drop-in sessions where parents can come to school and look at the learning in which their children have been immersed. The school website contains lots of information about the curriculum and learning activities that the children enjoy. You are most welcome to talk to your child's teacher about the curriculum to ensure that you know what your child is learning. We also provide parent sessions that explore the curriculum further. You will be informed about the different events throughout the year.

Children with Special Educational Needs & Disabilities (SEND)

Every child and young person deserve the best possible start to life, to be brought up in a safe, happy and secure environment, to be consulted, listened to and heard. To be supported as they develop into adulthood and maturity, and to be given every opportunity to achieve their full potential.

Code of Practice

At Audley Infant School, we follow the SEN Code of Practice, Jan 2015. The Code provides a statutory framework that schools follow when supporting children with special educational needs and disabilities. This framework follows a child or young person from birth to the age of 25. More information can be found at;

<https://www.gov.uk/government/publications/send-code-of-practice-0-to-25>

Many children can experience difficulties with some aspect of learning in their school journey. A key aspect of the Code of Practice is that schools follow a 'graduated response' when supporting children with special educational needs and disabilities. This means that the school may follow a different action depending on the level of difficulty or concern. School will always aim to work closely with parents and, at times, other professionals to support the needs of the child.

School Support

A child who is receiving additional support at a level over and above their peers is classed as School Support. This support could be small group work or a targeted intervention. A record of this is kept by the class teacher, and progress is closely tracked by the Senior Leadership Team. The school will inform parents if their child is receiving support over and above their peers, usually through discussion with the class teacher or with the Special Educational Needs Co-ordinator (SENCo). Parents are asked to share any concerns they may have with the school as early as possible so that appropriate help and support can be sought as necessary. We may also ask your permission to seek further guidance and support from specialist practitioners, e.g., Speech and Language Therapist (SALT), a Specialist Teacher or an Educational Psychologist.

Education, Health and Care Plans (EHCP's)

For some pupils, the school and professionals may feel that a child needs additional support. They may need 1-1 support from an adult and a highly differentiated curriculum from their peers. We will request additional funding from the Local Authority to support a child. For the school to do this, the child's needs must be 'exceptional'. We need support from parents/carers, Educational Psychologists, Advisory Teachers, and medical professionals. If the application is successful, an 'Education Health and Care Plan' (EHCP) will be agreed. It defines and documents the range of needs for which the child requires additional support. This is a plan based on advice and guidance from several professionals (integrated plan). It is reviewed annually to ensure that the pupil's needs are being met and targets set remain relevant. The EHCP will remain in place as long as the pupil's needs remain significant.



AUDLEY INFANT SCHOOL STAFF LIST

Leadership Team	
HEADTEACHER	Mrs Nelson
DEPUTY HEADTEACHER/SENCO	Mrs Diggle
KS1 LEAD	Mrs Massey
EYFS LEAD	Mrs Buckley
PUPIL PREMIUM/CHILDREN IN CARE LEAD	Miss Matlub
CHAIR OF GOVERNORS	Mr Hawthornthwaite

Teachers	
TEACHER (MON-WED)	Mrs Eckersley
TEACHER (THURS-FRI)	Mrs Robinson
TEACHER EYFS LEAD	Mrs Buckley
TEACHER	Ms Pathan
TEACHER	Mrs Finegan
TEACHER PP/CioC	Ms Matlub
TEACHER	Mrs Taylor
TEACHER	Mrs Umerji
TEACHER KS1 LEAD/PPA	Mrs Massey
TEACHER	Mrs Chatterton
TEACHER	Mrs Malik

Teaching and Learning Assistants	
TLA 3	Mrs Ireland
TLA 3	Mrs Patel
TLA 3	Mrs Attan Nagdee
TLA 3	Miss Avis
TLA 3	Miss Tudda
TLA 3	Mrs Yaqoob
TLA 3	Mrs Baporia
TLA 3	Ms Chaudhry
TLA 3	Mrs Patel

SCHOOL OFFICE SUPPORT	
FINANCE ADMINISTRATOR	Mrs Barker
OFFICE ADMINISTRATOR	Mrs Makda

PUPIL WELLBEING COORDINATOR & ATTENDANCE LEAD	
PWC&A	Miss Shah

SPECIAL EDUCATIONAL NEEDS TEAM	
DHT/SENCO	Mrs Diggle
TLA 3	Mrs Asghar
TLA 3	Mrs Patel
TLA 2	Ms Bukhari
TLA 2	Mrs Bi

LUNCHTIME WELFARE STAFF	
MIDDAY SUPERVISOR	Mrs Mulla
Welfare Staff	Mrs Jogee Mrs Jasat Mrs Diwan Mrs Chopdat Mrs Sidat Mrs Esmail Mrs Hajat Ms Karolia Mrs Shaheen
SEND SUPPORT LUNCHTIME	Mrs Hussain

KITCHEN STAFF	
KITCHEN MANAGER	Miss Farran
DEPUTY KITCHEN MANAGER	Mrs Nagdee
KITCHEN ASSISTANT	Mrs Diwan
KITCHEN ASSISTANT	Mrs Chogle
KITCHEN ASSISTANT	Mrs Hajat
KITCHEN ASSISTANT	Mrs Bhayat
KITCHEN ASSISTANT	Mrs Patel

GOVERNING BODY	
CHAIR OF GOVERNORS	Mr Hawthornthwaite
VICE CHAIR	Mr J Barker
TEACHER GOVERNOR	Mrs E Taylor
PARENT GOVERNOR	Ms Whadee
CO OPTED	Mrs J Taylor
CO OPTED	Mrs Lambat
CO OPTED	Mrs C Taylor
CO OPTED	Mrs Patel
HEADTEACHER	Mrs Nelson

SITE MAINTENANCE STAFF	
SITE SUPERVISOR	Mr Patel
CLEANING ASSISTANT	Mrs Hajat
CLEANING ASSISTANT	Mrs Chopdat
CLEANING ASSISTANT	Miss Farran
CLEANING ASSISTANT	Mrs Hoosen
CLEANING ASSISTANT	Mrs Bhayat
CLEANING ASSISTANT	Mrs Mulla