

# Top tips for applying for a school place

2022/23 primary school applications are open from 2 September 2021 – 15 January 2022

2022/23 secondary school applications are open from 2 September 2021 – 31 October 2021

Here are the School Admissions team's top dos and don'ts for applying for a school place:

## Do

- Apply online at [www.blackburn.gov.uk/admissions](http://www.blackburn.gov.uk/admissions) - parents who can't apply online from home can do so at libraries in the borough and can also call the admissions team for assistance
- List 3 school preferences
- Carefully check the admission policies for your chosen schools - these can be found on the Council's website or on the school's website
- Ensure all the additional forms and information are provided
- Apply to the local authority that you reside in, even if you require a school in a different borough
- Apply using your actual address that the child resides in at the time of application

## Don't

- Don't apply after the deadline as this may affect the outcome of your application
- Don't apply for an independent school using this process
- Don't repeat the name of your preferred school - this does not improve your chances
- Don't apply using a future address - this could result in the school offered being withdrawn

Don't leave it too late  
- applying on-time  
can significantly  
improve a child's  
chance of getting the  
school place of their  
choice!

For more info and to apply online,  
visit [www.blackburn.gov.uk/admissions](http://www.blackburn.gov.uk/admissions).

If you need any help, contact the Admissions Team at  
10 Duke Street, Blackburn, BB2 1DH. Tel: (01254) 666605.

