

Who are the best people to talk to in Audley Infant School about my child's difficulties with learning/Special Educational Needs or disability (SEND)?

In the first instance, if you have any concerns regarding your child you should talk to their class teacher. Your child's teacher knows your child better than anyone else in school. The class teacher will liaise with other staff members including the SENCo.

The SENCo co-ordinates all the support for children with special educational needs or disabilities (SEND) and develops the school's SEND Policy to make sure all children get a consistently, high quality response to meeting their needs in school, ensuring that you are:

- involved in supporting your child's learning
- kept informed about the support your child is getting
- involved in reviewing how they are doing

The SENCo liaises with all the other professionals who may be coming into school to help support your child's learning, e.g., Speech and Language Therapy, Educational Psychology etc.

The SENCo is responsible for updating the school's SEND register (a system for ensuring all the SEND needs of pupils in this school are known) and making sure that there are comprehensive records of your child's progress and needs.

The SENCo also ensures there is specialist support for teachers and support staff in the school so they can help children with SEND in the school achieve the best progress and outcomes possible.

If you think that your child may have special educational needs or if you wish to talk to someone about your child's difficulties with learning or disability, please ask to make an appointment with the SENCo, Mrs Allison Diggle. You can do this at the school Reception, or contact by phone on 01254 52065.

The Head Teacher has overall day to day management of all aspects of the school. This includes the support for children with SEND. She will give responsibility to the SENCo and class teachers but is still responsible for ensuring that your child's needs are met. She must make sure that the Governing Body is kept up to date about any issues in the school relating to SEND.

The SEN Governor is responsible for making sure that the necessary support is made for any child who attends the school who has SEND.